WSSDA

Delegate Assembly 2012

WASHINGTON STATE SCHOOL DIRECTORS' ASSOCIATION

Table of Contents

2012 Resolutions Committee Members 4

2012 Resolutions Committee Report..... 5

Agenda..... 6

Rules of Procedure 7

Consent Calendar 8

Regular Calendar..... 12

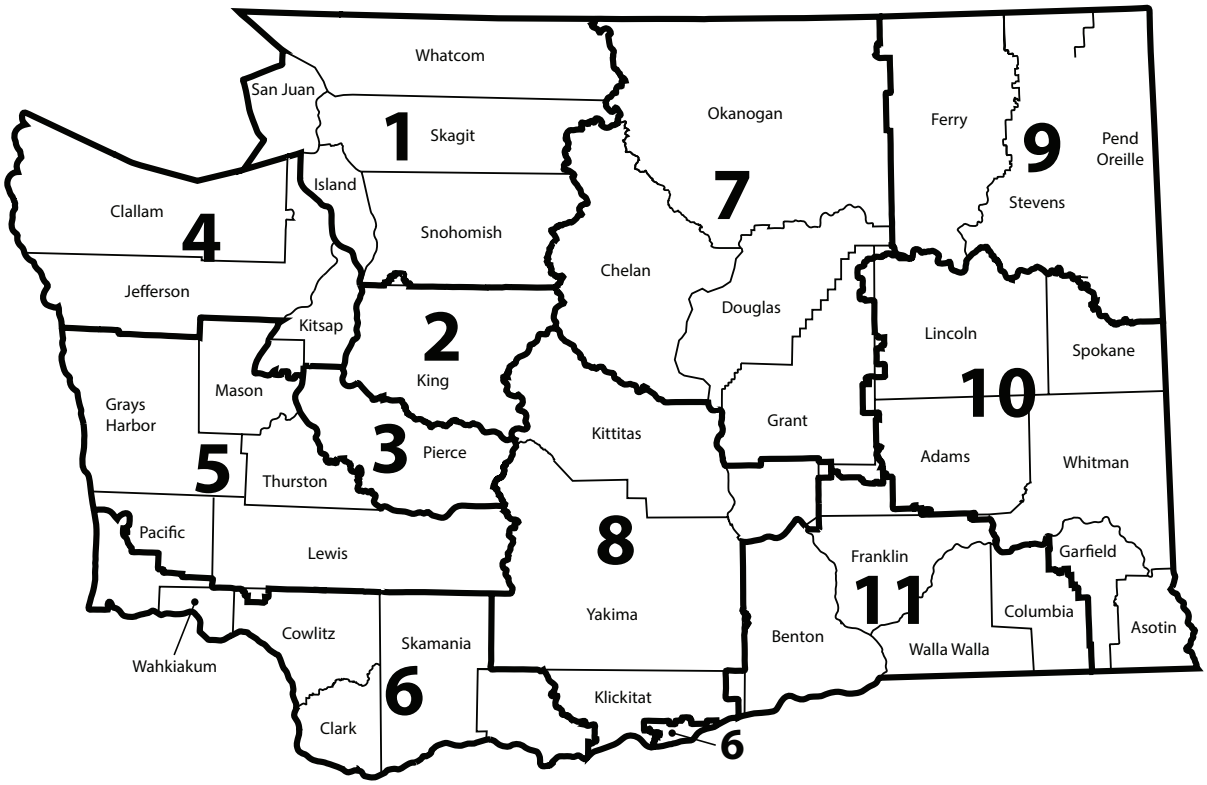
Financial Summary 17

WSSDA Bylaws..... 21

Position Review 31

2012 Resolutions Committee

Member	School District	Director Area
Ken Christoferson	Stanwood/Camano	1
Janet Quinn	Northshore	2
Mark Wahlstrom	Tukwila	2
Robert Homan	Eatonville	3
Bruce Richards, Chair	Central Kitsap	4
Sue McCausland	Shelton	5
John Idsinga	Battle Ground	6
Jesus Hernandez	Wenatchee	7
Michelle Perry	Sunnyside	8
Carri Breckner	Deer Park	9
Susan Weed	Pullman	10
Mary Guay	Richland	11



Resolutions Committee Report

During the Washington State School Directors' Annual Conference in Spokane, November 14 through 17, 2012, delegates from each school board will meet in a Delegate Assembly to take action on official positions of the Association. Those action items are presented in this handbook as suggested resolutions.

The WSSDA Bylaws provide that:

- There shall be a Delegate Assembly consisting of one voting member from each school board in the state. It shall meet in conjunction with the Annual Conference. (Association Meetings, Delegate Assemblies, Article XI (2)(A))
- The Delegate Assembly shall establish the Association's Permanent Positions and the annual dues; amend the Bylaws; and may conduct such other business as may properly come before it. (Association Meetings, Delegate Assemblies, Article XI (2)(B))
- Special meeting of the Delegate Assembly may be called by the Board of Directors or by the delegates at any Delegate Assembly. (Association Meetings, Delegate Assemblies, Article XI (2)(C))
- Any proposed amendment to the Bylaws must be submitted to the Board of Directors no later than ninety (90) days prior to the Delegate Assembly. The amendment must be submitted by:
    1. At least five school boards that have taken formal board action to recommend the amendment; or,
    2. A majority of members of the Board of Directors of the Association.

  The Board of Directors shall review and refer all proposed amendments to the Delegate Assembly with recommendations. (Amendments, Article XV (1))
- Bylaws may be amended at the Delegate Assembly by a two-thirds vote of the delegates present, provided due notice, in writing, of the proposed amendment is submitted to the members at least 30 days prior to the Delegate Assembly. (Amendments, Article XV (2))

In addition, the Bylaws also provide that "each year the Resolutions Committee shall review approximately 20 percent of the permanent Association's Positions and recommend revisions and/or deletions for consideration at the Delegate Assembly." (Article IX, Committees, Section 8, Resolutions Committee, B-2.) This year, the committee reviewed Section 1, *Association Operation*, and Section 6, *Relations with Others,* and has proposed several changes as a result of that review.

Agenda

I. Call to Order

II. Statement of Qualifications to Act
Article XI, Section 5

III. Report of the Credentials Chairman

IV. Introductions:
   A. Parliamentarian, Mary Randolph, PRP, CPP-T
   B. Timekeepers

V. Adoption of Rules of Procedure

VI. Action on Consent Calendar

VII. Action on Regular Calendar

VIII. Other Business

IX. Announcements

X. Adjournment

Rules of Procedure

Delegates

A. One voting ribbon shall be issued to each school board represented at the Delegate Assembly.
B. Only a school director wearing the district's voting-delegate ribbon (hereinafter called the delegate) is permitted to participate in the proceedings and vote.
C. Only one person may be a district's delegate on any one agenda item.

Documents

A. Consent Calendar: The permanent positions, as adopted by the Delegate Assembly are reviewed yearly by the Resolutions Committee. Any proposed changes shall be recommended to the Delegate Assembly for consideration. These positions may be open for consideration following the completion of the Regular Calendar agenda.
B. Regular Calendar: A committee member shall present individual proposals or issues from the Resolutions Committee. Delegates will vote on each issue under debate rules established by adoption on this document.

Procedure for Proposals

A. A member of the Resolutions Committee or Board of Directors shall state the proposal in summary form and move on behalf of the Resolutions Committee the motion for action.
B. The vote of the Assembly will be on the proposal as printed or amended, not on the Committee's recommendation.
C. Amendments shall be presented to the president in writing, signed by the mover and provide his/her school district name and number.
D. All voting on issues, with the exception of challenged votes, shall be by voice or by show of hands. Challenged votes shall be conducted as a standing vote or a weighted vote as prescribed in Article XI, Section 4 of the WSSDA Bylaws. Any delegate may call for a weighted vote before, during or after a standing, hand or voice vote is taken on a motion.
E. Any delegate may move to reconsider a motion that has already been considered.

Timers

A. The president shall designate one or more official timekeepers.
B. A mechanical timer shall be used, its face made visible to the voting membership. Its lights shall give warning of remaining or expired time.

Debate

A. Proponents of the motion may first speak on its behalf. Delegate(s) from the proposing board(s) shall have the first opportunity to speak. Supporters of the motion may speak for not more than a total of three minutes.
B. Opponents of the motion may speak against the motion for not more than a total of three minutes.
C. Each Amendment shall have a maximum of three minutes "Pro" and three minutes "Con."
D. Members of the Delegate Assembly and/or WSSDA staff may be recognized by the president for purposes of clarification.
E. When a delegate has spoken on the pending motion, that delegate will not be recognized again for the same motion until all other delegates who wish to speak have spoken.

Parliamentary Authority

The parliamentary authority shall be *Robert's Rules of Order Newly Revised*, 10th edition.

Consent Calendar

The proposals included on this consent agenda are editorial changes in current positions that are being suggested as a result of the Resolutions Committee review of Section 1, *Association Operation* and Section 6, *Relations with Others*.

Material to be deleted is ~~*italicized and crossed out*~~ and new material is in **bold type and underlined.**

1. Amend Present Position

1.1.3 Commitment to Public Education

The WSSDA ~~*staff and school directors are*~~ **is** committed to public education **for all students**.

*(Adopted 1975; Amended 1982, 1992, 2002, 2007**, 2012**)*

ARGUMENT FOR

Reworded for clarity.

2. Amend Present Position

1.1.4 Leadership in Educational Programming

The WSSDA will provide leadership to influence decisions at the state and national levels consistent with Association positions. The Association will devote a significant proportion of its time, assets and influence to encourage legislative and administrative decisions supportive of Association policies. The WSSDA encourages a joint legislative platform **focusing on student success** with other statewide educational organizations, including, but not limited to:

• Association of Washington School Principals (AWSP);
• Parent Teacher Association (PTA);
• Public School Employees (PSE)
• Washington Association of School Administrators (WASA); and
• Washington Education Association (WEA)

*(Adopted 1977; Amended 1992, 2002**, 2012**)*

ARGUMENT FOR

Reworded for clarity and alphabetized to prevent giving priority to any one organization.

3. Amend Present Position

1.1.5 Advertising Ban

The WSSDA opposes the advertisement of alcoholic beverages and tobacco products **on school properties**.

*(Adopted 1989**; Amended 2012**)*

ARGUMENT FOR

Clarifying concern is about students' not opposing all advertising (as that is outside WSSDA responsibility).

4. Amend Present Position

1.2.1 Positions Adoption

The ~~*members of the*~~ WSSDA shall adopt specific positions on educational issues to guide its **members and** representatives in presenting the Association's positions and concerns.

*(Adopted 1977; Amended 1992, 2002**, 2012**)*

ARGUMENT FOR

Consistent language.

5. Amend Present Position

6.1.2 Federal ~~*Aid*~~ Funds

The WSSDA believes ~~*F*~~**f**ederal funds for ~~*the aid of*~~ public education should be channeled ~~*whenever possible*~~ directly to school districts.

*(Adopted 1965; Amended 1977, 1982, 1987, 2002**, 2012**)*

ARGUMENT FOR

Consistent language.

6. Amend Present Position

6.1.3 Federal Legislation Affecting Education

The WSSDA will be knowledgeable and proactive regarding ~~*significant*~~ federal developments affecting education and will inform and encourage school directors to take appropriate action.

*(Adopted 1966; Amended 1982, 1987, 1992, 2007**, 2012**)*

ARGUMENT FOR

Clarifying all federal developments.

7. Amend Present Position

6.1.4 Federal Collective Bargaining Legislation

The WSSDA believes that the issues of collective bargaining are matters for state and local determination~~*, not federal action*~~.

*(Adopted 1975; Amended 2002**, 2012**)*

ARGUMENT FOR

Deleted language is redundant and unnecessary because of title.

8. Amend Present Position

6.1.5 Federal Advocacy

The WSSDA shall assist the National School Boards Association in its advocacy for public education. The WSSDA shall also advocate its own federal issues with our Washington state congressional delegation. The WSSDA shall ~~*also*~~ provide support to assist local districts in advocating for federal issues of local concern.

*(Adopted 1992; Amended 2007**, 2012**)*

ARGUMENT FOR

Clarifying language.

9. Amend Present Position

6.2.1 P-20 Education and Training

The WSSDA supports a coordinated and comprehensive state plan for **early childhood education, K-12, and** ~~*pre-school education as well as for*~~ post-secondary education and training.

*(Adopted 1965; Amended 1987, 1992, 2007**, 2012**)*

ARGUMENT FOR

Update language to clarify and describe P-20 system.

10. Amend Present Position

6.2.3 Timely Fiscal Data

The WSSDA urges the State Legislature, the Office of Financial Management and the Superintendent of Public Instruction to strive, individually and collectively, to provide school districts with fiscal data and operating instructions at the earliest possible date each year, but no later than May 1**, to allow districts necessary planning time to meet their contractual obligations**.

*(Adopted 1980**; Amended 2012**)*

ARGUMENT FOR

Explains reason for May 1 date.

11. Amend Present Position

6.2.5 Group Homes and Homeless

The WSSDA ~~*is committed to*~~ **supports** the goal of providing for the educational needs of children in group homes, state residential facilities, county juvenile detention centers, adult correctional facilities, state learning centers, private health-care institutions, migrant populations and the homeless. If the state is to fulfill its commitment to this population and to its citizens, adequate **services and** educational programs ~~*and services as well as treatment methods*~~ must be fully funded by the legislature.

*(Adopted 1982; Amended 1987, 1992, 1997, 2002**, 2012**)*

ARGUMENT FOR

Clarifies that treatment methods may be included in services.

12. Amend Present Position

6.2.6 State Board Elections

The WSSDA supports the selection of **all** State Board of Education members through a nonpartisan election process by school directors and ~~*encourages*~~ **urges** all directors to exercise their right to vote.

*(Adopted 1986; Amended 1992, 2002**, 2012**)*

ARGUMENT FOR

Emphasize the selection of all, not just some, members selected by school directors to address changes to SBE selection process since 2002.

Regular Calendar

The proposals included on this regular agenda are changes in current positions that are being suggested as a result of the Resolutions Committee review of Section 1, *Association Operation* and Section 6, *Relations with Others*.

The Regular Calendar also includes proposals from the WSSDA Board of Directors and proposals submitted by school districts.

Material to be deleted is ~~*italicized and crossed out*~~ and new material is in **bold type and underlined.**

1. Amend Present Position

~~*1.1.1 Purpose and General Goal*~~ **1.1.1 Vision, Mission and Goals**

Vision:
All Washington School Directors effectively govern to ensure all students' success.

Mission:
WSSDA provides leadership and advocacy, and empowers its members with knowledge and skills to govern with excellence.

Goals:

- **WSSDA's organizational culture and structure continuously improves service to school directors and their districts.**
- **WSSDA's premier membership development cultivates and strengthens school director leadership skills and effective governance.**
- **WSSDA's advocacy fosters and promotes partnerships with other education leaders and stakeholders, and initiates or enhances legislation to advance education policy.**
- **WSSDA leads in policy development to promote safe, secure and respectful learning environments for all children.**
- **WSSDA expands public awareness of school district governance, provides concise, timely information, and meets the communication needs of its members.**
- **WSSDA promotes innovation to address new educational trends and the future needs of school districts.**

~~*The purpose of the Washington State School Directors' Association (WSSDA) is to provide leadership, advocacy and services to support public school directors' efforts to improve student learning through quality governance of schools. School directors lead their districts in the continuing improvement of our public education system, which has the goal of providing effective learning and supporting the total well being of each student. To achieve this purpose, activities of the WSSDA shall include but not be limited to:*~~

- ~~*Assisting school directors to improve their effectiveness through training, mentoring and professional development;*~~
- ~~*Assisting school directors to be advocates for all students;*~~
- ~~*Being an advocate for continuous improvement of public education;*~~
- ~~*Ongoing communication with members and the public on educational issues; and*~~
- ~~*Actively collaborate to improve public education.*~~

*(Adopted 1962; Amended 1963, 1977, 1982, 1987, 1992, 2002; 2007; **2012**)*

ARGUMENT FOR

Align with WSSDA Board's Mission, Vision, and Goals, adopted on April 29, 2012.

2. New WSSDA Position

6.2.0 State Role

The WSSDA believes that public education is a federal interest, a state responsibility and a local function. The state responsibility is served by supporting but not supplanting local efforts. The state role begins with fully funding basic education consistent with its constitutional mandate.

(Adopted 2012)

ARGUMENT FOR

Provide section 6.2.0 provision parallel to 6.1.1.

3. Amend Present Position

6.2.4 Teacher Certification and Professional Development

The WSSDA believes statutory authority for certification of teachers and educational staff associates, and accountability for certification and professional preparation program standards should remain at the state level ~~*with the Professional Educator Standards Board*~~.

The WSSDA supports collaboration among colleges and universities, state educational agencies, school districts and professional associations in developing, evaluating and recommending standards for professional educator programs.

To assure effective access to colleges and universities by educators in need of continuing professional development, the Association believes the ~~*Higher Education Coordinating Board*~~ **Student Achievement Council** should consider the in-service training needs of school personnel in developing its long-range plans.

*(Adopted 1987; Amended 2002, 2007**, 2012**)*

ARGUMENT FOR

PESB deleted as not necessary. 2012 legislature eliminated the HECB many duties assumed by the Student Achievement Council.

4. Amend Present Position

6.2.7 State Board of Education

The WSSDA shall pursue an equal partnership with the State Board of Education to address current public education issues and encourages local school boards to become actively involved in state board issues.~~*, including but not limited to:*~~

~~*The WSSDA encourages local school boards to become actively involved in state board issues, including but not limited to:*~~

~~*• Accountability;*~~
~~*• High school graduation requirements;*~~
~~*• A meaningful high school diploma; and*~~
~~*• Basic Education Assistance (BEA) compliance.*~~

*(Adopted 2007**; 2012**)*

ARGUMENT FOR

List is not complete and might limit involvement. The WSSDA should be involved with all state issues regarding education.

5. Amend Present Position

6.2.8 Accountability

The WSSDA supports a statewide accountability plan for the entire Washington State public school system. Such a plan must always focus upon continuous improvement in student learning and attainment of learning goals. The state must provide ~~*assistance*~~ **funding**, both general and targeted, to districts and to schools; the local districts and schools should develop their own improvement plans and report progress to the public. The statewide plan should be ~~*implemented and*~~ regularly ~~*re*~~evaluated **for progress and unintended consequences**.

*(Adopted 1998; Amended 2004, 2009**, 2012**)*

ARGUMENT FOR

Draw attention to the need to consider unintended consequences.

6. Amend Present Position

6.3.1 ~~*The WSSDA's Relationship with the*~~ Leadership Team

The WSSDA **along with** ~~*supports working with*~~ the Washington Association of School Administrators (WASA) ~~*and the Association of Washington School Principals (AWSP) as*~~ **is** the education leadership team **responsible for student success**.

*(Adopted 1977; Amended 1982, 2002**, 2012**)*

ARGUMENT FOR

To clarify the leadership team is the school board and superintendent.

7. Amend Present Position

6.3.2 The WSSDA's Relationship with Educational Associations

The WSSDA shall continue to seek ways to establish closer collaboration with ~~*professional*~~ education ~~*organizations*~~ **associations, including but not limited to:**

- **Association of Washington School Principals (AWSP).**
- **Parent Teacher Association (PTA);**
- **Public School Employees (PSE);**
- **Washington Association of School Administrators (WASA); and**
- **Washington Education Association (WEA).**

ARGUMENT FOR

Clarified language and made consistent with 1.1.4.

8. Amend Present Position

Submitted by WSSDA Board of Directors

2.2.6 Alternative**,** ~~and~~ Non-traditional**, and Innovative** Schools

The WSSDA urges school boards to ~~*consider various*~~ **increase academic opportunities for students through consideration of** alternative**,** ~~*and*~~ non-traditional**, and innovative** school options, **governed by locally elected school boards and operated** within the Washington public school system ~~*in order to increase academic opportunities for students*~~.

Any such options must assure both quality and equity in the choices offered to students and parents. Although they may provide both flexibility and autonomy, alternative, non-traditional, or innovative schools~~*, including online learning,*~~ should only be authorized by the local school board under a locally developed agreement. Because the schools belong to the entire public, curricular and fiscal decisions made at any such alternative**,** ~~*and*~~ non-traditional, **or innovative school** must provide for the ultimate public accountability through the public's elected voice — the local school board. Decisions to enact, alter or revoke an agreement should be the decision solely of the local school board. **While granted greater autonomy to pilot unconventional or new methods, these schools are still accountable for showing measurable improvements in student achievement and must be authorized without selective or discriminatory admission or dismissal criteria, and may not charge tuition.**

*(Adopted 1996; Amended 2004, 2009**, 2012**)*

ARGUMENT FOR

To provide further clarity and add Innovative Schools.

9. Amend Bylaw

Submitted by the WSSDA Board of Directors

Article VII. Board of Directors, Section 3. Terms of Office

A. Each Board of Directors' member shall hold this position until a successor has been elected.

B. The terms of the representatives from school director areas shall begin immediately following the close of the Annual Conference and shall be for three years and staggered so that, as nearly as may be, the terms of one-third shall expire each year.

C. Service on the Board of Directors shall be limited to two consecutive three-year terms.

D. The Board of Directors shall have authority to fix the length of the first terms of representatives from newly ~~*elected*~~ **created** school director areas.

*For members serving on the Board, as of January 2010, the term limitations cycle shall begin when their current term expires.

ARGUMENT FOR

New school director areas would be created, not elected.

10. Amend Bylaw

Submitted by the WSSDA Board of Directors

Article XI. Association Meetings, Section 5. Quorums

At all meetings of the **Delegate and Legislative Assemblies** ~~*Association*~~, five (5) percent of the regular membership **at the onset of the meeting** shall constitute a quorum.

ARGUMENT FOR

Provides alignment with "Quorum Bylaws" in other states.

Financial Summary

Dues recommendation

The Washington State School Directors' Association (WSSDA) Board of Directors is recommending a "no dues increase" in membership dues for 2013.

WSSDA will be able to maintain its budget without a dues increase in 2013. The 2013 projected budget provides for training and conference programs, government relations services, school law and policy expertise, several committees and task forces, numerous publications, and communication of educational issues. WSSDA staff is committed to providing exceptional service to our members needs.

Annual dues represent 59.5% of the total amount of revenue generated for WSSDA while 40.5% of revenue is generated from services, subscriptions, conference attendance and other sources.

Summary of 2013 budget by program

Revenue

	Preliminary Budget 2013	Budget 12/31/12
Association Services	$1,743,874	$1,743,174
Policy & Legal	507,000	505,625
Governmental Relations	64,000	52,350
Leadership Development	132,200	141,700
Annual Conference	420,500	436,000
Communications	37,500	44,925
Other Income	23,400	26,900
Total Revenue	$2,928,474	$2,950,674

Expenditures

Association Services	$995,901	$995,304
Policy & Legal	446,114	512,433
Governmental Relations	306,205	293,349
Leadership Development	427,062	423,125
Annual Conference	445,011	439,382
Communications	227,355	224,499
Total Expenditures	$2,847,648	$2,888,092
Increase/(Decrease) in Fund Balance	$80,826	$62,582
Beginning Fund Balance	$1,239,498	$1,176,916
Ending Fund Balance	$1,320,324	$1,239,498

Statement of Net Assets
For the year ended December 31, 2011

	Governmental Activities 2011
Assets	
Cash and Cash Equivalents (Note 4)	$22,700
Investments (Note 4)	1,057,573
Accounts Receivable	138,865
Prepaid Expenses	6,088
Interest Receivable	
Prepaid Interest	12,294
TOTAL CURRENT ASSETS	1,237,520
Capital Assets (Note 2):	
Non-Depreciable Assets	368,700
Depreciable Assets, Net of Depreciation	930,791
TOTAL CAPITAL ASSETS, NET OF DEPRECIATION	1,299,491
TOTAL ASSETS	2,537,011
Liabilities	
Accounts Payable	41,545
Sales Tax Payable	1,876
Benefits Payable	0
Deferred Revenue (Note 6)	10,300
Grants (Note 6)	6,885
TOTAL CURRENT LIABILITIES	60,606
Long-Term Liabilities (Note 3):	
Compensated Absences	95,323
Mortgage Payable	485,000
TOTAL LONG-TERM LIABILITIES	580,323
TOTAL LIABILITIES	640,929
Net Assets	
Invested in Capital Assets, Net of Related Debt	719,168
Restricted Net Assets for:	
Insurance	10,000
Maintenance Reserve	74,602
Unrestricted Net Assets	1,092,312
TOTAL NET ASSETS	$1,896,082

Statement of Activities
For the year ended December 31, 2011

	Governmental Activities 2011
Expenses (Current by Program)	
Association Services	$931,467
Less Capital Asset Outlays	(10,302)
Less Principal Payment on Mortgage	(70,000)
Plus Disposals (net book value)	23,214
Plus Depreciation Expense	24,838
Decrease in Compensated Absences Liability	(41,981)
TOTAL ASSOCIATION SERVICES	857,236
Policy and Legal Services	519,032
Governmental Relations	290,481
Leadership Development	427,058
Annual Conference	422,094
Communications & Marketing	188,284
TOTAL EXPENSES	2,704,185
Program Revenues	
Association Services	1,743,549
Policy and Legal Services	502,116
Governmental Relations	53,533
Leadership Development	171,463
Annual Conference	473,260
Communications and Marketing	34,635
TOTAL PROGRAM REVENUES	2,978,556
Grant Revenue	0
Other Revenue	
Interest Income	17,907
Rental Income	0
Other Income	8,900
TOTAL OTHER REVENUE	26,807
TOTAL REVENUE	3,005,363
Excess (Deficiency) of Revenues over Expenses	301,178
Changes in Net Assets	
Beginning	1,594,904
Ending	$1,896,082

WSSDA Bylaws

ARTICLE I. NAME

This Association shall be known as the Washington State School Directors' Association (WSSDA), herein after referred to as the Association.

ARTICLE II. PURPOSE

The purpose of the Association shall be to further "the coordination of programs and procedures pertaining to policy making and to control and management among the school districts of the state," as provided by law, and to provide leadership for the continual improvement of a public education system which assures effective learning for all students.

ARTICLE III. POWERS

The Association shall have the powers as set forth in the Bylaws and RCW 28A:

A. To prepare, adopt, amend and repeal a constitution and rules and regulations, bylaws, and general policy statements for its own organization and for its government and guidance, provided action taken with respect thereto is not inconsistent with the provisions of law under RCW 28A;

B. To arrange for and call such meetings of the Association, or of the officers and committees thereof, as are deemed essential to the performance of its duties;

C. To provide for the compensation of members of the Board of Directors, and for the payment of travel and subsistence expenses incurred by members, officers and employees of the Association while engaged in the performance of duties under the direction of the Association;

D. To employ an Executive Director and other necessary personnel;

E. To collect membership dues according to law; and

F. To act or to provide such services as may be requested or authorized by the Association's members, or for them by the Board of Directors, provided that such acts or services are permitted by law, and the Bylaws.

ARTICLE IV. MEMBERS

Section 1. Classification of Members

The membership of the Association shall be comprised of:

A. Regular Members. Regular members shall be the members of the boards of directors of the school districts of the state of Washington, as provided by law.

B. Associate Members. Associate members shall comprise the educational service districts' board members and members of the State Board of Education.

C. Honorary Members. Honorary members shall comprise the past presidents of the Association no longer serving on a local board and any who have rendered distinguished service to this Association or to education and have been voted into honorary membership by the Association at the Delegate Assembly.

Section 2. Privileges

Privileges of associate and honorary members include:

A. The privilege of attending meetings as a nonvoting participant; and

B. Receiving copies of the Association's complimentary publications.

Such members are not eligible to hold elective office or participate in the Association's business or operating decisions.

ARTICLE V. OFFICERS

There shall be four officers: a president, a president-elect, a vice president and the immediate past president. The vice president shall be elected from the east side of the Cascade Mountains in evennumbered years and from the west side of the Cascade Mountains in odd-numbered years. A school director shall be ineligible to serve as an officer if he or she is simultaneously serving as a statewide elected official or as a member of the state legislature.

Section 1. Terms

A. The terms of office for the president, president-elect and vice president shall be one year or until his/her successor is elected.

B. Upon the completion of the President's term of office at the end of the Annual Conference, the president-elect shall assume the office of president.

C. A president not reelected in his/her district of residence may act as presiding officer at the immediately ensuing Annual Conference.

Section 2. Elections

The election of the president-elect and vice president shall be announced at the Annual Conference and they shall take office immediately following adjournment of that conference.

A. The election shall be by written or electronic ballot. Every regular member of the Association will receive a ballot.

B. Those candidates receiving a majority of votes cast for the respective offices shall be declared elected.

C. If no candidate receives a majority of the votes, the two candidates receiving the highest number of votes will be candidates for re-balloting.

Effective 2012:
The election of the president-elect and vice president shall be announced at the Annual Conference and they shall take office immediately following adjournment of that conference.

A. The election shall be by written or electronic ballot. Every regular member of the Association will receive a ballot.

B. Those candidates receiving a majority of votes cast for the respective offices shall be declared elected.

C. If no candidate receives a majority of the votes, the two candidates receiving the highest number of votes will be candidates for re-balloting.

**The Nominating Committee will create policies and procedure to implement the all-member voting process by 2012.*

Section 3. Vacancy

A. A vacancy occurs when an officer resigns or is removed; or when the officer for any reason is no longer eligible to serve on their local board, including failure to receive a majority of votes in a local election.

B. In the event of a vacancy in an officer position after Annual Conference, the Nominating Committee shall conduct a special election* of the membership to fill that vacancy for the remainder of the term. If the vacancy occurs in the office of vice president the successor shall come from the same side of the Cascade Mountains as the elected vice president.

C. In the event of a vacancy occurring within three months of the end of an officer's term, the board, after consultation with the Nominating Committee, shall appoint a member to fill the vacancy for the remainder of the term.

D. In the event of an absence of the president, the president-elect shall assume the duties of president. In the event of an absence in the offices of president and president-elect, the vice president shall assume the duties of those positions.

*The Nominating Committee shall develop the process for special elections by 2012.

Section 4. Duties

A. The duties of the officers shall be those as set forth in the Bylaws, by the board of directors, the delegate assembly or the parliamentary authority.

B. In the event of the President's temporarily vacating the chair, the President-elect shall preside.

Article VI. DIRECTOR AREAS

Section 1. Districts Within Director Areas

The state is divided into eleven school director areas for the purpose of representation on committees of the Association established by the Bylaws. Each area shall have one representative on the Board of Directors and Resolutions and Nominating Committees except for Area Two which shall have two representatives. Each area shall have two representatives on the Legislative Committee except for Area Two which shall have four representatives.

Area One: School districts within Northwest Educational Service District 189;

Area Two: School districts within Puget Sound Educational Service District in King County and the Bainbridge Island School District;

Area Three: School districts within Puget Sound Educational Service District in Pierce County;

Area Four: School districts within Olympic Educational Service District 114;

Area Five: School districts within Educational Service District 113;

Area Six: School districts within Educational Service District 112;

Area Seven: School districts within North Central Educational Service District;

Area Eight: School districts within Educational Service District 105;

Area Nine: School districts within Educational Service District 101 in Ferry, Stevens and Pend Oreille Counties and the following school districts within Spokane County: Central Valley, Deer Park, East Valley, Mead, Nine Mile Falls, Orchard Prairie, Riverside, Spokane and West Valley;

Area Ten: School districts within Educational Service District 101 in Lincoln, Adams and Whitman Counties, the following school districts within Spokane County: Great Northern, Medical Lake, Freeman, Cheney, Liberty and Clarkston School District in Asotin County; and,

Area Eleven: School districts within Educational Service District 123 except Clarkston School District

Section 2. West Side Districts

All school districts west of the easterly boundaries of Whatcom, Skagit, Snohomish, King, Pierce, Lewis and Skamania counties are considered to be west of the Cascade Mountains.

Section 3. East Side Districts

Except as provided below, all other school districts are considered to be east of the Cascade Mountains: School districts in Klickitat County, other than Bickleton and Goldendale, are considered to be west of the Cascade Mountains.

ARTICLE VII. BOARD OF DIRECTORS

Section 1. Membership

The Board of Directors shall consist of the president, president-elect, vice president and immediate past president and representatives from school director areas, as defined in the Bylaws. Any member(s) serving on the NSBA board of directors shall serve ex officio with voting privileges.

Section 2. Election

Representatives from each school director area shall be nominated and elected to the board of directors at an Annual Conference of the Association. Elections shall take place at a caucus of members from the school director area. Election shall be by a plurality of votes cast by those present and voting.

Section 3. Terms of Office

A. Each Board of Directors' member shall hold this position until a successor has been elected.

B. The terms of the representatives from school director areas shall begin immediately following the close of the Annual Conference and shall be for three years and staggered so that, as nearly as may be, the terms of one-third shall expire each year.

C. Service on the Board of Directors shall be limited to two consecutive three-year terms.

D. The Board of Directors shall have authority to fix the length of the first terms of representatives from newly-elected school director areas.

*For members serving on the Board, as of January 2010, the term limitations cycle shall begin when their current term expires.

Section 4. Duties

A. The Board of Directors shall, between Annual Conferences, be charged with implementing the purposes of the Association, exercising general supervision over its affairs and interpreting the Bylaws. It shall be charged with the duty of effecting policies and programs adopted at meetings of the Association.

B. The Board of Directors shall have the responsibility to prepare and approve the Association's annual budget. This budget may be revised by the Board of Directors at any time.

C. The Board of Directors shall have such power as is identified by the policies, Bylaws, parliamentary authority and the Board of Directors to provide for the effective and efficient operations of the Association, provided that all actions shall be in compliance with the law and those positions established by the delegates at the Delegate Assembly.

Section 5. Meetings

A. The Board of Directors shall meet in person or by electronic means at the call of the president or on its own motion or upon the request of any four of its members.

B. With proper notification to all members, the Board may meet by teleconference.

Section 6. Quorum.

A majority of the Board shall constitute a quorum.

ARTICLE VIII. EXECUTIVE COMMITTEE

Section 1. Membership

There shall be an Executive Committee comprised of the officers of the Association and one Board member elected from the Board of Directors.

Section 2. Powers and Duties

The Executive Committee shall oversee the general affairs of the Association between meetings of the Board of Directors, advise the Executive Director on matters pertaining to the positions and policies of the Association and the Association's plans established by the Board of Directors, and perform such other duties and exercise such other powers as are prescribed by the Board of Directors.

Section 3. Meetings

A. Meetings may be called by the President or a majority of the members.

B. Meetings may be held by teleconference or other electronic means.

Section 4. Quorum

A majority of the Executive Committee shall constitute a quorum.

Article IX. COMMITTEES

Section 1. Standing Committees

A. The standing committees of the organization shall be Legislative, Nominating, Resolutions, and Interscholastic Activities.

B. The membership, election powers, and duties of the committees shall be those as stated in the Bylaws.

Section 2. Elections

A. At each Annual Conference of the Association, committee representative(s) from school director areas shall be elected by director area caucus by a plurality of the votes cast. They shall serve for a two-year term or until their successors are elected. Terms shall be staggered so that, as nearly as possible, the terms of one-half of each committee shall expire each year.

B. Committee members shall assume office immediately following their election at the Annual Conference.

Section 3. Other Committees

A. The Board of Directors may create advisory committees or task forces. The president, with the approval of the Board, may appoint the chair and members.

B. All advisory committees or task forces shall be reviewed annually.

Section 4. Meetings

Meetings may be held by teleconference or other electronic means.

Section 5. Quorum

A majority of any committee shall constitute a quorum.

Section 6. Legislative Committee

A. Membership: There shall be a Legislative Committee which shall consist of the vice president, four representatives from Director Area Two and two representatives from all other director areas, as defined by the Bylaws.
   1. At each Annual Conference of the Association, one half of the Legislative Committee members representing each director area shall be nominated and elected by director area caucus by a plurality of the votes cast.
   2. They shall assume office immediately following their election at the Annual Conference.
   3. They shall serve for two years or until their successors are elected.

B. Duties:
   1. The Legislative Committee shall recommend an annual legislative program including all positions and priorities to the Board of Directors for final approval. It shall devise that program with input from the Legislative Assembly.

2. The Legislative Committee shall monitor and actively support the Association's legislative program.
3. Each year the Legislative Committee shall review approximately twenty (20) percent of the Standing Legislative Positions and recommend revisions and/or deletions for consideration at the Legislative Assembly.
4. The Legislative Committee shall appoint three members to the Positions Subcommittee. The Positions Subcommittee shall review proposals for potential conflicts or inconsistencies with existing positions. The President or a designee shall chair the Subcommittee. Meetings shall be called, as needed, by the chair.

Section 7. Nominating Committee

A. Membership: There shall be a Nominating Committee which shall consist of a past president appointed by the president to serve as chair, two representatives from Director Area Two, and one representative from all other director areas, as defined by the Bylaws.

B. Duties:
1. The Nominating Committee shall nominate one or more persons for president-elect and vice president, filing these nominations in writing with the executive director, at least ninety (90) days before the Annual Conference.
2. At the Annual Conference, the Nominating Committee shall present a report to the General Assembly.
3. The Nominating Committee shall be in charge of the entire balloting procedure, including the tabulations of all ballots for all elections conducted.
4. In the event of a vacancy in any officer position, the Board of Directors may consult with the Nominating Committee regarding the appointment process.

Section 8. Resolutions Committee

A. Membership: There shall be a Resolutions Committee which shall consist of the President-elect, two representatives from Director Area Two and one representative from all other director areas, as defined by the Bylaws. The president- elect shall serve as the vice chair of the Resolutions Committee unless she/he is elected to chair the committee.

B. Duties:
1. The Resolutions Committee shall consider proposals for Permanent Association Positions submitted by school boards, the Board of Directors or Association committees. The Committee shall report its recommendations to the membership at least thirty (30) days prior to the Delegate Assembly.
2. Each year the Resolutions Committee shall review approximately twenty (20) percent of the Permanent Association Positions and recommend revisions and/or deletions for consideration at the Delegate Assembly.
3. The Resolutions Committee shall appoint three members to the Positions Subcommittee. The Positions Subcommittee shall review proposals for potential conflicts or inconsistencies with existing positions. The president or a designee shall chair the Subcommittee. Meetings shall be called, as needed, by the chair.

Section 9. Interscholastic Activities Committee

A. Membership: There shall be an Interscholastic Activities Committee which shall consist of a WSSDA Board member appointed by the president, two representatives from Director Area Two and one representative from all other director areas, as defined by the Bylaws.

B. Duties:
1. The Interscholastic Activities Committee shall review and make recommendations on all proposals to be submitted to WIAA representative assemblies. These recommendations shall be communicated to the Association's members.
2. The Interscholastic Activities Committee shall engage in education and communication activities to inform school directors of their roles and responsibilities in the provision of

interscholastic activities and their relationship with the WIAA

3. The Interscholastic Activities Committee shall meet with the WIAA Executive Director to review WIAA state, regional and tournament financial affairs and review the audit of WIAA finances.
4. The Interscholastic Activities Committee shall review the governance of WIAA and the manner by which its operation are overseen by its Executive Board, the State Board of Education and the WSSDA and local boards, and make recommendations to the WSSDA Board of Directors regarding WIAA governance.
5. The Interscholastic Activities Committee shall make other recommendations to the WSSDA Board of Directors regarding WIAA or student interscholastic activities as the Committee deems appropriate.

ARTICLE X. VACANCIES

Section 1. Termination of Local Board Membership

When a person ceases to be a member of a local school district board of directors, any Association office or position held by that individual shall be declared vacant.

Section 2. Unexcused Absence

A vacancy occurs when a member holding any Association office or position is absent from two consecutive and properly called meetings, unless the absence is excused by the chair.

Section 3. Resignations

Any member holding any Association office or position may resign at any time by giving written notice to the President. Such resignations shall take effect immediately unless there is a time specified therein.

Section 4. Replacement

A. In the event of a vacancy in the position of a school director area representative on the Board of Directors, the remaining members of the Board of Directors shall, with convenient speed, elect a successor from among the school directors in the school director area in which the vacancy occurs, to serve until the next Annual Conference.

B. In the event of a vacancy on any other committee of the Association, the President shall, with convenient speed, appoint a successor to serve out the unexpired term or until the next Annual Conference, whichever happens first. The appointment shall be subject to Board approval.

C. When a vacancy on an elected committee is announced in a director area caucus, it shall be filled by election from that caucus.

D. When an area representative on the board of directors is elected to an officer position and this results in a board vacancy, the caucus shall conduct an election to fill the vacancy.

Section 5. Removal from Office

A. Association Officers. Any officer may be removed for cause from office by an affirmative vote of two thirds of the entire Board of Directors at any regular or special meeting as set forth in the policies and procedures.

B. Members of the Board of Directors
   1. Any member of the Board of Directors may be removed from office for cause by the affirmative vote of two thirds of the entire Board of Directors at any regular or special meeting; or
   2. Director area representatives may be removed from office if twenty-five (25) percent of those school directors within that director area submit a petition to the president of the Association at least ten (10) days prior to the Annual Conference; and two-thirds of director area members present and voting, by ballot, at the caucus approve the removal.

ARTICLE XI. ASSOCIATION MEETINGS

Section 1. Annual Conferences

A. There shall be an Annual Conference of the Association to be held at such time and place as may be designated by the Board of Directors.

B. The Annual Conference shall be an assembly of the state's school directors for the purpose of conveying information, determining Association positions or policies relative to any issues and conducting Association elections and other business.

C. It is the intent of the Association that Annual Conferences shall be held alternately on the east and west sides of the Cascade Mountains.

Section 2. Delegate Assemblies

A. There shall be a Delegate Assembly consisting of one voting member from each school board in the state. It shall meet in conjunction with the Annual Conference.

B. The Delegate Assembly shall establish the Association's Permanent Positions and the annual dues; amend the Bylaws; and may conduct such other business as may properly come before it.

C. Special meeting of the Delegate Assembly may be called by the Board of Directors or by the delegates at any Delegate Assembly.

D. Every delegate at the Delegate Assembly shall have one vote on matters pertaining to general Association business, setting the total amount of the annual dues assessed to all districts, and amendments to the Bylaws.

E. Every delegate shall have one vote or a weighted vote, if five (5) delegates call for a weighted vote:
   1. On establishing or amending the Association's Permanent Positions; and
   2. On matters relating to the process of how dues are assessed to individual districts.

F. The Board of Directors may submit emergency matters or late proposals, except amendments to the Bylaws, to be voted upon at the Delegate Assembly with a minimum of four (4) hours written notice to members at Annual Conference.

G. There shall be no absentee or voting by proxy.

Section 3. Legislative Assemblies

A. There shall be a Legislative Assembly consisting of one voting member from each school board in the state.

B. It shall meet when called by the Board of Directors. The time and place of meeting shall be designated by the president.

C. The Legislative Assembly shall consider legislative proposals and any new or proposed changes to existing Standing Legislative Positions.

D. Every delegate at the Legislative Assembly shall have one vote, or a weighted vote, if five (5) delegates call for a weighted vote on all matters that come before the Assembly.

E. There shall be no absentee or voting by proxy.

F. The Board of Directors may submit emergency matters or late proposals, except amendments to the Bylaws, to be voted upon at the Legislative Assembly with a minimum of four (4) hours written notice to all members of the Legislative Assembly.

Section 4. Weighted Vote

When a weighted vote is called, delegates shall receive the number of votes as set forth in the vote chart based on student enrollment on the first school day in October.

OSPI Headcount Enrollment	Votes
0–1,000	1
1,001–5,000	2
5,001–10,000	3
10,001–15,000	5
15,001–20,000	7
20,001–25,000	9
25,001–30,000	11
30,001–35,000	13
35,001–40,000	15
40,001–45,000	17
45,001–50,000	19

Section 5. Quorums

At all meetings of the Association, five (5) percent of the regular membership shall constitute a quorum.

Section 6. Dues

The maximum dues assessed to any single school district may not exceed the base salary of a teacher in that district.*

2012 Dues

	Number of certified personnel*	Dues
1.	1.00–7.00	$630 or $145.85 per Certificated Employee, whichever is greater
2.	7.01–15.00	$1,260 or $129.81 per Certificated Employee, whichever is greater
3.	15.01–25.00	$1,890 or $102.10 per Certificated Employee, whichever is greater
4.	25.01–36.00	$2,520 or $88.97 per Certificated Employee, whichever is greater
5.	36.01–54.00	$3,150 or $74.38 per Certificated Employee, whichever is greater
6.	54.01–100.00	$4,410 or $59.80 per Certificated Employee, whichever is greater
7.	100.01–175.00	$6,300 or $42.30 per Certificated Employee, whichever is greater
8.	175.01–250.00	$6,930 or $32.08 per Certificated Employee, whichever is greater
9.	250.01–500.00	$8,190 or $23.34 per Certificated Employee, whichever is greater
10.	501.00–750.00	$12,600 or $18.96 per Certificated Employee, whichever is greater
11.	750.01–1,000.00	$15,120 or $17.50 per Certificated Employee, whichever is greater
12.	1,000.00 or more	$18,900 or $14.59 per Certificated Employee, whichever is greater

*2010-2011 staffing as reported to the State Superintendent of Public Instruction

ARTICLE XII. FINANCE

A. Within the limitation established by law, the Delegate Assembly shall determine the amount of the Association's revenue to be derived from dues for the ensuing year.

B. In the absence of a quorum at Delegate Assembly, the Board of Directors may assess dues, not to exceed the amount of dues assessed the preceding year.

C. The Association shall submit an annual financial statement to the membership and financial reports at each meeting of the Board of Directors.

D. The Association staff and officers shall be bonded in an appropriate amount.

E. The fiscal year shall be from January 1 through December 31 and all dues shall become payable on January 1 of each year.

F. The President shall appoint a finance subcommittee of the Board of Directors to monitor the Association's finances and report to the Board.

ARTICLE XIII. ASSOCIATION OFFICE

The Association shall maintain its principal office and such other offices as may be necessary at such place or places as the Board of Directors shall from time to time determine.

ARTICLE XIV. AMENDMENTS

Section 1.

Any proposed amendment to the Bylaws must be submitted to the Board of Directors no later than ninety (90) days prior to the Delegate Assembly. The amendment must be submitted by:

1. At least five school boards that have taken formal board action to recommend the amendment; or
2. A majority of members of the Board of Directors of the Association.

The Board of Directors shall review and refer all proposed amendments to the Delegate Assembly with recommendations.

Section 2.

Bylaws may be amended at the Delegate Assembly by a two-thirds vote of the delegates present, provided due notice, in writing, of the proposed amendment is submitted to the members at least thirty (30) days prior to the Delegate Assembly.

ARTICLE XV. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the association in all cases to which they are applicable and in which they are not inconsistent with law, these bylaws, or special rules of order adopted by the organization.

ARTICLE XVI. INDEMNIFICATION CLAUSE

The Association shall indemnify, defend and hold harmless its officers, directors, or employees from any and all losses, claims, demands, suits, costs and expenses (including reasonable attorney fees) of whatever nature or description arising from any claim against the officer, director or employee when acting on behalf of the Association. However, if a court of general jurisdiction determines that the director, officer or employee was not acting in good faith or within the scope of that person's authority or employment, such costs of defense or judgment shall not be authorized or paid.

Position Review

All Association positions were reviewed by the membership in 1972, 1977 and 1982. Pursuant to its duty as stated in the Bylaws, in 1984 the members of the WSSDA Resolutions Committee reviewed Section 2 of the WSSDA Positions;

- in 1985 they reviewed Section 3;
- in 1986 they reviewed Section 5;
- in 1987 they reviewed Sections 1 and 6;
- in 1988 they reviewed Section 4;
- in 1989 they reviewed Section 2;
- in 1990 they reviewed Section 3;
- in 1991 they reviewed Section 5;
- in 1992 they reviewed Sections 1 and 6;
- in 1993 they reviewed Section 4;
- in 1994 they reviewed Section 2
- in 1995 they reviewed Section 3;
- in 1996 they reviewed Section 5;
- in 1997 they reviewed Sections 1 and 6;
- in 1998 they reviewed Section 4;
- in 1999 they reviewed Section 2;
- in 2000 they reviewed Section 3;
- in 2001 they reviewed Section 5;
- in 2002 they reviewed Section 1 and 6;
- in 2003 they reviewed Section 4;
- in 2004 they reviewed Section 2;
- in 2005 they reviewed Section 3;
- in 2006 they reviewed Section 5;
- in 2007 they reviewed Sections 1 and 6;
- in 2008 they reviewed Section 4;
- in 2009 they reviewed Section 2;
- in 2010 they reviewed Section 3; and
- in 2011 they reviewed Section 5.
- Prior to the 2012 Delegate Assembly, the WSSDA Resolutions Committee reviewed Section 1, *Association Operation*, and Section 6, *Relations with Others*, which constitutes 20 percent of the Association's positions.

WSSDA

The Washington State School Directors' Association provides leadership and advocacy, and empowers its members with knowledge and skills to govern with excellence.

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