**INSTRUCTIONS:** This document is provided to aid school boards and directors with collaboratiing on position proposals. Please be sure to submit your proposal via the [online form](https://wssda.formstack.com/forms/position_proposals) when you are ready.

The information below has been replicated from the online proposal form. Please read any instructions in red to be sure you’re answering the right questions. They vary a bit depending on the type of position proposal you want to make.

This form is for school directors to submit proposals to amend existing WSSDA positions or propose new ones. To learn about the different types of positions, please visit [wssda.org/positions](https://wssda.org/positions).

Primary Sponsor of the Proposal

I am submitting this proposal:

as an individual



on behalf of my school board



jointly with one or more other school boards



on behalf of a WSSDA committee or taskforce



First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Which type of position is your proposal related to?

Permanent positions Legislative positions



What do you want to do?

Amend an existing permanent/legislative/standing legislative position



Propose a new permanent/legislative position



**INSTRUCTIONS:** If you’re proposing a NEW Permanent or Legislative position, please answer the following questions. If you’re amending a position, scroll down for more.

Have you reviewed existing WSSDA positions to make sure that what you're proposing doesn't already exist?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Answer yes or no)**

What title do you suggest for the position you're proposing?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What issue or concern is the focus of your proposed position?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WSSDA's permanent and legislative positions are both grouped into five categories. Please use this information to answer the next question.

* **Learning**  
  (basic education, essentials for learning, educational pathways/assessments/graduation requirements)
* **Staff**   
  (recruitment & retention, certification & evaluation, professional development, employment, placement, benefits, bargaining, instructional leadership)
* **Capital Facilities & School Construction**   
  (long-range facilities planning, community involvement in facilities)
* **Funding & Allocations**   
  (state funding & compensation, local funding, federal funding)
* **Governance**   
  (local control, district operations, state/federal government supports, guidelines for school districts & WSSDA)

Which category matches your proposal?

Learning



Staff



Capital Facilities & School Construction



Funding & Allocations



Governance



What is the position statement? It could begin with something like "WSSDA recommends, believes, supports, endorses, opposes..." et cetera.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 I would like WSSDA staff to contact me for help with wording.

Yes



No



## The Argument for this Position

Please give a thorough explanation of why this issue has statewide implications and should be a WSSDA legislative position. The explanation you provide will be used to create the "Argument For" statement in the Legislative Assembly handbook. Please note that all “arguments for” will be edited to 350 words or less. Therefore, your wording should be as succinct and compelling as possible. Nevertheless, please indicate the following:

* how this issue applies to school districts or directors statewide, i.e., impacts to student learning, school safety, school district policies, funding, etc.
* the consequences if this issue is not addressed
* how the issue may affect local control and/or school district accountability through local governance.

If data on the issue is available, please cite it.

Write or paste in your explanation below:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Supplementary Information

Now that you've provided a written argument for your proposal, you may also attach supporting documents that provide additional information like data, research or other items, if any. This is purely optional.

**THEN PUSH SUBMIT – YOU’RE DONE!**

**INSTRUCTIONS:** If you’re amending a PERMANENT, LEGISLATIVE, OR STANDING LEGISLATIVE position please answer the following questions. If you’re amending a position, scroll down for more.

Which permanent/legislative/standing legislative position do you wish to amend?

(drop down listing of all possible positions to amend)

Proposed Amendment

Please write the title and statement of the position as you propose to have it amended:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amendment Rationale

Please explain why you are proposing this amendment.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Supplementary Information

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